

2025 (G25) Grants and Cooperative Agreements Program Friends of El Mirage's Preliminary Application Comments

Comments submitted by the Department of Parks and Recreation (Department) Off-Highway Motor Vehicle Recreation (OHMVR) Division to individual Grant Applicants should in no way be construed as a guarantee of successful results for the Applicant within the competitive Grants process or a commitment of funding. Additionally, the lack of comments by the OHMVR Division to any specific Applicant does not ensure successful results for the Applicant within the competitive Grant process or a commitment of funding.

Failure by the Applicant to respond to any OHMVR Division comment of their preliminary Application may be cause for eliminating that item from the Applicant's final Application.

All final Applications will be reviewed by the OHMVR Division. The OHMVR Division may, at its sole discretion, decrease the requested amount and eliminate activities pursuant with regulation Section 4970.07.2 (f)(1-5) and for Law Enforcement Projects, regulation Section 4970.15.3(b)(1-5).

General Evaluation Criteria:

- No comment.

Education & Safety: G25-04-11-S01

Project Description – Background

- No comment.

Project Description – Project Description

- No comment.

Project Description – List of Project Deliverables

- #2 – Applicant must provide additional information to support “social media” and “website” as it is unclear how activities will directly relate to the completion of the Project.
- #3 – Applicant must provide additional information to support “Creating/Updating/Printing OHV related maps...” as it is unclear what will be completed.

- #4 – Applicant must provide additional information to support “Creating/Updating/Printing of OHV related trail and/or interpretive signs...” as it is unclear what will be completed.

Project Description – All Others

- No comment.

Project Cost Estimate

- Contracts #3 “Social Media Campaign” – Applicant shall provide the quote to support the hourly rate and hours requested.
- Equipment Use Expenses #2-4 – Cost appears excessive. Applicant must provide justification and supporting evidence for selection of the unit of measurement. Applicant must include in its justification how the selection results in cost savings for the State and/or Grants program.
- Indirect Costs #1 “Uniform” – Applicant must provide additional details to support the purchase of uniforms.

Ground Operation: G25-04-11-G01

Project Description – Background

- No comment.

Project Description – Project Description

- No comment.

Project Description – List of Project Deliverables

- #5 – Applicant must clarify in the Project Description how “OHV education and safety signs” deliverables are not duplicative of the Applicant’s G25 Education & Safety Project or remove this activity and all associated costs with this activity from the Application.

Project Description – All Others

- No comment.

Project Cost Estimate

- Contracts #6 & 7 – Applicant must clarify how the contract cost was determined.
- Contracts #6 "GIS & Data Management" – Line item is considered indirect as it does not directly relate to the completion of the Project. Applicant must move this

line item to the Indirect Costs category with the exception of costs associated with "habitat and soils management" and "field maps".

- Contracts #8 "Visitor Map Cartography" – Applicant included this line item on the prior year's Application and a revised version does not appear necessary to complete Project Deliverables. Applicant must further clarify how this line item is different from the previous year's Application. In addition, Applicant must clarify how the contract cost was determined.
- Materials / Supplies #3 "Peeler Posts & Fasteners" – Line item "Quantity" (QTY) increased compared to the prior year's Application. Applicant must provide additional details to justify the increase in QTY.
- Materials / Supplies #6 "Safety Equipment" – "Snake chaps" are considered an indirect expense as they do not directly relate to the completion of the Project. Applicant must move the verbiage for this item and its associated cost to the Indirect Costs category.
- Materials / Supplies #8 "Road Base" – Cost significantly increased compared to the prior year's Application. Applicant must provide additional details to justify the cost and clarify how the unit rate was determined.
- Equipment Use Expenses #2 "Light Equip (BLM)" – It is unclear how "BLM supervisory visits" is related to the Project. The Applicant must clarify how this activity is related to this Ground Operations Project.
- Equipment Use Expenses #3, 5-8 & 10 – Cost appears excessive. Applicant must provide justification and supporting evidence for selection of the unit of measurement. Applicant must include in its justification how the selection results in cost savings for the State and/or Grants program.
- Equipment Use Expenses #5 & 8 – Cost significantly increased compared to the prior year's Application. Applicant must provide additional details to justify the cost.
- Equipment Use Expenses #10 "Honda Pioneer" – Applicant must justify the need for the rental of this Equipment as Grant funded Equipment (i.e. Honda Big Red) was purchased on a previous Project.
- Indirect Costs #1 & 2 – Applicant must change the Unit of Measurement to "Hours" and provide an hourly rate that reflects the time of one employee.
- Indirect Costs #2 "Administrators" – Payroll processing costs and safety training are duplicative of costs already included in the Contract line items. Applicant must clarify why this duplicate cost is required. If these are to be included in the "Administrators" indirect line item then Applicant must adjust each contract line item to remove duplicate costs.

- Indirect Costs #4 “GPS/Data Collection Tools” – Applicant must clarify the need for this line item as it was included in the previous year’s Application.